

Part A

**Report to:** Council

**Date of meeting:** Tuesday, 24 May 2022

**Report author:** Democratic Services Officer / Democratic Services Manager

**Title:** Programme of meetings 2022/23

## 1.0 Summary

1.1 Council Procedure Rule 1.1 (ix) requires the programme of ordinary meetings of the council for the year to be approved at the annual meeting.

## 2.0 Risks

### 2.1

<b>Nature of risk</b>	<b>Consequence</b>	<b>Suggested Control Measures</b>	<b>Response</b> (treat, tolerate, terminate or transfer)	<b>Risk Rating</b> (combination of severity and likelihood)
A programme of meetings is not agreed for the year ahead.	The council cannot carry out its business.	The programme of meetings has been circulated to members and officers for comment.	Treat.	2

## 3.0 Recommendations

3.1 That the programme of meetings set out in Appendix 1 for 2022/23 be adopted.

### **Further information:**

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**Report approved by:** Carol Chen, Group Head of Democracy and Governance

## 4.0 Detailed proposal

4.1 A draft calendar of public meetings for the 2022/23 municipal year was circulated to members and officers for comment. Appendix 1 sets out the proposed timetable.

4.2 Full Council meetings have been scheduled to take place on:

- Tuesday 19 July 2022
- Tuesday 18 October 2022 (Centenary Council)
- Tuesday 31 January 2023 (Budget Council)
- Tuesday 14 March 2023

4.3 Meetings of Licensing Sub Committees will be set up as and when required. Details will be publicised prior to the meeting. They will comprise three members from the main Licensing Committee and meet during the day.

4.4 Meetings of the Chief Officer Pay Panel, Constitution Working Party, Standards Committee, Appointments and Disciplinary Committee and Appeals Panel will also meet as and when required and details published accordingly.

4.5 Scrutiny task group meetings will be scheduled once working arrangements become clearer.

4.6 Dates of all the committee meetings can be accessed through the Council's [website](#).

## 5.0 **Implications**

### 5.1 **Financial**

5.1.1 The Shared Director of Finance comments that there are no financial implications.

### 5.2 **Legal Issues** (Monitoring Officer)

5.2.1 The Group Head of Democracy and Governance comments that there are no legal implications.

### 5.3 **Equalities, Human Rights and Data Protection**

5.3.1 There are no equalities, human rights and data protection issues as a result of this report.

## **Appendix**

Appendix 1 – Watford Borough Council – Calendar of Public Meetings 2022/23

### **Background papers**

There are no background papers.